



## 233<sup>rd</sup> BSB Transportation Motor Pool Request For Motor Transportation

Date of Request		Requesting Unit	
Type of Load		Number of Passengers	
Destination			
<b><u>Detailed Justification</u></b>			
Date & Time Required		Date & Time of Return	
Name/Grade of Operator			
<b><u>For Unit Transportation Coordinator Use</u></b>			
UTC Name/Grade (Print)			
Signature			
DSN		FAX	
E-mail (required)			
<b><u>For Transportation Motor Pool Use</u></b>			
Date Request Received		Date	
Legal Review(name of reviewer)		Date	
BSB Commander Approval (Signature):		Date	
TMP Approval/Disapproval (Signature)		Date	
<b><u>Reason for Disapproval</u></b>			
Number & Type/s of Vehicle			
Priority	1	2	3
Vehicle Type Assigned	Date		
Vehicle Administrative Number			
Date Unit Contacted of Approval/Disapproval		Date	
<p><b>NOTE: Requests must be submitted NLT 3 days prior (except for emergencies). All request requires the UTC to review for the compliance of "OFFICIAL Use" IAW AR 58-1. This form constitutes a "Statement of Non -availability" when disapproval is based on no assets being available.</b></p>			